

BARNSLEY COMMUNITY SAFETY PARTNERSHIP

Terms of Reference

August 2015

Vision

The Community Safety Partnership has set the following vision for Barnsley:-

"Barnsley people and communities are safe and feel safe, able to contribute to community life, lead healthy and independent lifestyles and take responsibility for their actions and how they affect others."

Purpose and Functions

The Partnership has a statutory requirement under the 1998 Crime and Disorder Act and subsequent legislative amendments to develop and deliver a Partnership Plan which contains community safety priorities based on the current evidence base across the communities of Barnsley.

The Partnership brings together the responsible authorities of Police, Local Authority, Fire and Rescue Authority, Health and Probation to work in collaboration with other statutory / voluntary services and local people to reduce crime and make people feel safer by dealing with issues such as anti-social behaviour, drug and alcohol misuse and re-offending.

The Partnership will strive to:-

- Make Barnsley an even safer place;
- Drive and support the collaborative delivery of Community Safety interventions by all partners; and
- Support the delivery of the Barnsley Health and Wellbeing Strategy and wider partnership landscape to help create the social and economic conditions for health, wellbeing and economic prosperity in the Borough.

To do this, the Partnership will:-

- Deliver the statutory requirements of the Community Safety Partnership;
- Develop the Joint Strategic Intelligence Assessment to inform the development of the Community Safety Partnership Plan;
- Deliver the outcomes set out in Community Safety Partnership Plan across the communities of Barnsley.

Membership

The Community Safety Partnership membership in terms of multi-agency representation is set out below:-

- South Yorkshire Police;
- Barnsley Council;
- South Yorkshire Fire and Rescue Service;
- South Yorkshire Fire and Rescue Authority;
- NHS Barnsley Clinical Commissioning Group;
- Community Rehabilitation Company;
- National Probation Service;
- Barnsley Safer Communities Forum/Neighbourhood Watch;
- South Yorkshire Criminal Justice Board;
- Berneslai Homes;
- Police and Crime Commissioner.

Except where membership of the Partnership is by position, member organisations should appoint named representatives. All members should nominate a named deputy to attend only in their absence. The full membership, including deputies, is set out at Appendix 1.

Officer Support

Officer support for the meetings will be provided as follows:-

- BMBC Community Safety, Technical Support Officer (Secretariat)
- BMBC Community Safety, Strategy & Operations Manager (Policy lead)
- SYP, Local Authority Liaison Officer

Additional officers from the Council and partner agencies will attend meetings on an ad hoc basis to present specific reports.

Roles and Responsibilities

Individual members undertake to:-

- Promote the health and wellbeing of residents of Barnsley embracing safeguarding principles to ensure people are effectively supported and safe from harm;
- Reflect the views of their agency and/or sector, being sufficiently briefed, able to contribute to discussions, make decisions and enact those decisions within their respective agency/sector;
- Identify local issues, needs, priorities and assets to inform the development of strategic intelligence and strategic planning;
- Consult about the work of the Partnership to ensure a strong resident and community voice;

- Embrace a strong performance management ethos in delivering the key outcomes and priorities set out in the Community Safety Partnership Plan;
- Act on what the Partnership has agreed and be held to account for delivery within their respective agency/sector;
- Influence any consequent changes to policy development/ service delivery in their own agency/sector;
- Commit to a whole systems approach of working, including the alignment and pooling of resources where appropriate;
- Champion and advocate the work of the Partnership in their wider networks, locally and nationally, and in the community; and
- Ensure that there are communication mechanisms in place within their agency/sector to enable information about the work and priorities of the Partnership to be disseminated and to ensure decisions are fed back accordingly.

The Chair will undertake to:-

- Promote and encourage discussion and ensure that discussions and resulting decisions reached are recorded;
- Ensure that meetings are conducted ethically, orderly, fair and are thorough, efficient and appropriate to the vision and priorities of the Partnership;
- Represent the views of the Partnership locally, regionally and nationally, where appropriate.

Accountability/Governance

The Partnership reports into the Barnsley Health and Wellbeing Board, as a committee of the Council, but has an important working relationship with the Children's Trust and Safeguarding Boards in the Borough.

The Health and Wellbeing Board (H&WB) and the Barnsley Economic Partnership (BEP) are the two high level strategic partnerships in the Borough. It is important that the H&WB and BEP and the Community Safety Partnership work closely together to improve local outcomes for residents and communities of Barnsley due to the inextricable link between employment, health and overall wellbeing, as well as community safety.

The Partnership has a series of sub groups and may establish time limited task and finish groups as it sees fit, to deliver the vision and priorities of the Partnership. The structure is set out at appendix two.

The Chair of the Partnership is the Chief Superintendent for Barnsley, SYP. The Co-Chair will be appointed from the membership of the Partnership on an annual basis. The Co-Chair for the period 2015/16 is the Executive Director Communities, BMBC.

Meetings will be held approximately every 8 to 10 weeks, as required, with a minimum of 6 per calendar year.

The quorum for the meeting will be one quarter of the membership.

Agendas will be agreed by the Chair with minutes approved at the following meeting.

Papers will be distributed a minimum of 5 clear days before the meeting date. In exceptional circumstances papers can be tabled on the day of the meeting. The use of complex terminology will be minimised in the preparation all working documents.

Members can request the inclusion of items for future meetings by contacting the Chair no later than three weeks before the meeting in question.

Review

The terms of reference will be reviewed on a 12 monthly basis or as and when required.

Approved by CSP Board: 13/08/15
Review Date: August 2016

Appendix One: Community Safety Partnership Membership

	Agency/Position	Named Representative	Named Deputy
1.	South Yorkshire Police, Barnsley Chief Superintendent (Chair)	Tim Innes	Shelley Hemsley
2.	Barnsley Council, Executive Director Communities	Martin Farran	Wendy Lowder
3.	Barnsley Council, Cabinet Spokesperson for Communities	Councillor Jenny Platts	TBC
4.	Barnsley Council, People Directorate, Service Director, Adults Assessment and Care Management	Kath Harris	TBC
5.	Barnsley Council, People Directorate, Service Director, Children's Social Care & Safeguarding	Melanie John-Ross	Sharon Cooke
5.	Barnsley Council, Communities Directorate, Community Safety & Enforcement Service, Head of Service Community Safety and Enforcement Service	Paul Brannan	Melanie Fitzpatrick
6.	Barnsley Council, Communities Directorate, Service Manager Commissioning & Market Development	Jennie Milner	TBC
7.	Barnsley Council, Public Health Service Director	Carrie Abbott	TBC
8.	Barnsley Youth Offending Team, Service Manager	Ben Finley	TBC
9.	South Yorkshire Fire and Rescue Service, Group Manager Emergency Response	Mark Lidster	Damian Henderson
10.	South Yorkshire Fire and Rescue Authority	Councillor James Andrews	Rhona Bywater/Linda Noble
11.	Community Rehabilitation Company, Assistant Chief Executive	Sue Ludlam	TBC
12.	National Probation Service,	Max Lanfranchi	TBC
13.	NHS Barnsley Clinical Commissioning Group, Chief Officer	Lesley Smith	Jamie Wike
14.	South Yorkshire Criminal Justice Board, Business Manager	Linda Mayhew	Marie Carroll
15.	Neighbourhood Watch/Safer Communities Forum, Representative	John Hallows	TBC
16.	Berneslai Homes, Director of Housing Management	Dave Fullen	Tony Griffiths
17.	South Yorkshire Police Crime Commissioner	Marie Carroll	TBC

Appendix Two: Community Safety Partnership Structure

